

Building Effective Teamwork

A one-day course for managers, supervisors, team leaders & professional staff [accountants, lawyers, engineers, doctors etc.]

DATE Wednesday 03 July 2024
VENUE The Norfolk Hotel, Nairobi
CHARGES KSh30,000+VAT = Ksh34,800.00 per person

INTRODUCTION

“Management” is working through people – achieving results through them; getting them to perform at their best.

This course explains the general characteristics of teams; how they develop and the roles that members must play in order to attain the set objectives.

HIGHLIGHTS

- ✓ **Group & team dynamics** – distinguishing between groups and teams of people
- ✓ **Team roles and responsibilities** – formal and informal roles that must be fulfilled for effective teamwork
- ✓ **Effective recruiting of team members** – identifying and selecting the right people for your team
- ✓ **Team development** – identifying and filling skills gaps
- ✓ **Building happiness in a team** – keeping the team happy and motivated

DATES	03 JUL	07 AUG	04 SEP	02 OCT	06 NOV
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To book you place[s], please contact:



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